

**COUNTY OF DEKALB
POSITION CLASSIFICATION**

SUMMER LABORS

I. PRIMARY PURPOSE OF POSITION:

The summer labors perform services as required in the area of roadway maintenance with emphasis on vegetation control within the right-of-way of the county's roadway system. This position is one of four to six positions in DeKalb County Highway Department performing these duties and is assigned to the Operations Division under the supervision of the Operations Manager and in his absence, the Operations Foreman.

II. DUTIES AND RESPONSIBILITIES:

1. Reports to work as directed by the Operations Manager or Operations Foreman.
2. Operates a variety of equipment, vehicles and vehicles with attachments to include trucks, tractors, mowers, tar distributors, weed sprayers and a variety of hand tools.
3. Maintains equipment assigned as directed
4. Assist with flagging duties as needed and as assigned
5. Assist with building and grounds upkeep as needed
6. Performs other duties as required or assigned

III. KNOWLEDGE, SKILLS, ABILITIES, EDUCATION AND EXPERIENCE REQUIREMENTS:

1. Knowledge, Skills and Abilities:
 - General knowledge of County Highway System to include roads and jurisdictional limits
 - Ability to use good judgment in assessing repair of assigned equipment
 - Ability to work independently
 - Ability to establish and maintain productive working relationship with co-workers and the general public

2. Required Minimum Training:

- Requires knowledge, skill and mental development equivalent to the completion of four years of high school
- Requires experience with farm tractors and pull behind mowers and associated hand tools

3. License or Certifications Required by Statutes or Regulation: None.

V. SPECIAL REQUIREMENTS:

Must have a current valid Illinois Class "D" operator's license, at least 17 years of age and have access to a telephone. You will be required to undergo a pre-employment drug screening at the County's expense.

Participation in emergency management operations is required when determined necessary by the County Engineer. These duties would pertain to any assignments normally performed by highway maintainers, engineer technicians, or support staff.